

**MOST IMMEDIATE**  
**By Speed Post/Fax**

**F.No. B.12020/03/2017-Ad.IX**

Government of India  
Ministry of Finance  
Department of Revenue  
(Central Board of Direct Taxes)

4<sup>th</sup> Floor, R.No.460, Hotel Samrat,  
New Delhi, Dated, the 2<sup>nd</sup> June, 2017.

**OFFICE MEMORANDUM**

Subject: - **Minutes of the Meeting held with the representatives of ITGOA and ITEF under the Chairmanship of Chairman, CBDT on 27.05.2017 at 11.00 A.M.**

The undersigned is directed to forward herewith a copy of the minutes of meeting held with the representatives of ITGOA and ITEF under the Chairmanship of Chairman, CBDT on 27.05.2017 at 11.00 A.M. for information and necessary action.

2. Action taken report on the items pertaining to them may also be furnished to the Board by 16.06.2017 as Chairman has directed to review the status on 21.06.2017.

3. This issues with the approval of Chairman , CBDT.



(Jati Singh Meena)

Under Secretary to the Govt. of India  
Telefax: 24122759

To,

1. Pr. DGIT (HRD)
2. Pr. DGIT (Logistics)
3. Pr. DGIT (System)
4. ADG (Exam.)
5. ADG (Infrastructure)
6. DS (Ad.VI)
7. PCIT (C&S)
8. ADDL. CIT (OSD) V&L
9. JCA (ITGOA & ITEF)

Copy to:

- PPS to Chairman, CBDT.
- PPS to Member (P&V), CBDT
- PPS to Member (R) (A&J), CBDT
- PSS to JS (Admn.)/DT

- (v) The Staff Side raised the issue of posting of ITO to non-assessment charge on completion of the training if they do not clear exam after training. It was also highlighted that CAT, Chandigarh has already issued order staying the non-assessment posting of ITOs. The Official Side requested the JCA to provide copy of the Order.

**Action: DGIT(HRD)**

- (vi) Decision regarding control of MSTUs to be given to RTIs will be taken soon.

**Action: DGIT(HRD)**

- (vii) The Staff Side demanded for increase of operational vehicles in the Ranges as the ITOs working in the Ranges are not getting vehicles for performing their official duties. The Official Side informed that the instructions regarding proper utilization of operational vehicles by all officers and employees for official duties will be issued to all field formation.

**Action: DIT(Infra)**

Meeting ended with a vote of thanks to the Chair.

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THE LIST OF OFFICERS AND REPRESENTATIVES OF ITGOA AND ITEF WHO ATTENDED THE MEETING HELD ON 27.05.2017 AT 11.00 A.M. UNDER THE CHAIRMANSHIP OF CHAIRMAN, CBDT

- 01 Sh. Sushil Chandra - Chairman, CBDT
02. Smt. Nishi Singh - Member (P&V), CBDT
03. Sh. A.K. Srivastava- Member (R)(A&J)
04. Sh. S.S. Rathor, Pr. DGIT (HRD)
05. Sh. R.M. Garg, DGIT(Logistics)
06. Sh. Sudhir Kumar, JS (Admn.), CBDT
07. Sh. Manoj Kumar, ADG (HRD)-1
08. Sh. Kumar H- ADG-2(HRD)
09. Sh. B.K. Singh ADG (HRD)-3
10. Sh. Manoj Joshi, (ADGT- Exam.)
11. Dr. B.K. Sinha, PCIT(OSD), CBDT
12. Sh. Md. Mohsin, Alam, ADG, (Infra)-I
13. Sh. Brij Mohan, US (AD.VI)
14. Sh. J.S. Meena, US(Ad.VII)
15. Sh. Nirbhai Singh, US(Ad.IX)
16. Sh. Amit Singh Rathor- SO(AD.VI)
17. Sh. Ajay Goyal, President, ITGOA
18. Sh. Amitava Dey, Vice President , ITGOA
19. Sh. Arvind Trivedi, Addl. Secretary, ITGOA
20. Sh. Rupak Sarkar, Secy. Genl., ITEF
21. Sh. Ajay Sharma, ITEF
22. Sh. J.B. Singh,(Zonal Secretary), ITGOA
23. Sh. M.S. Vengatesan, Joint Secretary (JCM)ITEF
24. Sh. K. Madhusudanan, ITEF
25. Sh. Ravinder B Nair, Addl. Secy, ITEF

**MINUTES OF MEETING HELD WITH THE REPRESENTATIVES OF ITGOA AND ITEF UNDER THE CHAIRMANSHIP OF CHAIRMAN, CBDT ON 27.05.2017 AT 11.00 A.M**

A meeting was held on 27.05.2017 at 11.00 AM under the chairmanship of Chairman, CBDT, New Delhi with the representatives of Income Tax Gazetted Officers' Association (ITGOA) and Income Tax Employees Federation (ITEF) in the Chairman's office chamber at North Block, New Delhi to discuss important issues, listed along with the letter requesting for a meeting of the QRM by JCA.

The list of officials and representatives of ITGOA and ITEF who attended the meeting held on 27.05.2017 at 11.00 A.M is annexed (Annexure-'A'). The Chairman welcomed the officers of CBDT and representatives of ITGOA and ITEF. The agenda items discussed and decision taken are as under:

**Item No. 1: Stop outsourcing of the regular official works of the Department.**

The issue of outsourcing in the Department was discussed at length. The Official side agreed to the fact highlighted by the Staff Side that a large number of vacancies have arisen in many cadres for various reasons. At the end of discussion and in acceptance of the suggestions made by JCA representatives, it was agreed by the Official Side that,

- (i) the assessment units will be strengthened by posting regular employees subject to availability, at least one Inspector and one more official either an OS or Sr. TA or TA or Steno.
- (ii) wherever deficiency of manpower is a hurdle in carrying out functions of Department, action is to be taken by the Pr. CCs/IT. Efforts will be made to avoid deploying non-regular personnel in core functions of assessment units.

**Action: DGIT(HRD) & JCA**

**Item No.2: Promotions:**

- A. Ad-hoc promotion from ITO to ACIT for the vacancies of the R.Y. 2016-17 and 2017-18. Ad-hoc promotion against consequential vacancies arising in lower cadres due to the promotion in the cadre of ACIT**

The Chairman, CBDT pointed out that the JCA should call off its programme of agitation as it is the duty of every official to perform its official duties.

The Staff Side expressed that DPC was held up due to stay on the proceedings for the R.Y 2016-17 by the Hon'ble Gujarat High Court. Further, the Staff Side insisted that to get the stay vacated it is necessary to appoint an ASG to represent the case of CBDT and it was urged by the Staff Side for immediate steps for appointment of ASG. The Staff Side insisted that the issue needs to be taken up with the ASG by deputing senior officer of the Board.

The Official Side has informed that letters were already written to the ASG.

The Staff Side also stressed for immediate initiation of process for ad-hoc promotion from ITO to ACIT against the vacancy year 2017-18. The Official Side informed Chairman of the preparation already undertaken in this regard. It was agreed to upload deficiency list immediately of missing APARs.

**Action: Ad.VI & HRD**

**B. Promotion to the post of Pr. A.O**

The Official Side informed that the matter would be examined and decision would be taken within two weeks. Proposal for ad-hoc promotion will be moved shortly and orders will be issued subsequently.

**Action: Ad.VI**

**C. STS to left out officers of 2012 and earlier years**

The Official Side informed that proposal would be examined subject to completion of APARs.

**Action: DGIT(HRD) & JS(Admn)**

**D. NFSG to 2004 batch officers and left out officers of 2003 batch**

The Official Side informed that file in this respect was sent to the FM for approval. The Chairman has assured the Staff Side that the matter will be taken up by him personally to ensure early clearance of the file.

**Action: DGIT(HRD) & JS (Admn)**

**E. Other Promotion**

The Official Side informed that ad-hoc promotions against vacancies arising after promotion to ACsIT for RY 2014-15 & 2015-16 can be decided by the Pr.CCsIT.

**Action: DGIT(HRD)/Ad.VI**

**F. Regularisation of ad-hoc JCsIT:**

The Official Side informed that efforts will be made in consultation with DoP&T for early regularisation of 2005, 2006 and 2007 batches of JCIT.

**Action: Ad.VI**

**G. Relaxation in RRs of TA and STA**

It was informed that on the proposal seeking relaxation, Revenue Secretary has raised some queries. The Staff Side requested for the personal intervention of the Chairman to expedite the matter and the Chairman assured to look into it.

**Action: DGIT(HRD)**

**2a. Finalization of Seniority List in the cadre of ITO in consequence to the implementation of the Hon'ble SC verdict in the case of Union of India & others vs. N.R. Parmar.**

The Staff Side expressed their resentment over the draft seniority list circulated by the Board on 23.05.2017 as the interpolation of the seniority by CCA of few zones was not correctly carried out. There have been objections from number of officers. The Staff Side further pointed out that some of the defects noticed in the list provided by CCA were already brought to the notice of the Board vide ITGOA's letters dated 07.04.2017 and letter dated 20<sup>th</sup> April, 2017.

It was informed by the Official Side that a draft seniority list of ITOs from RY 2000-01 to 2005-06 has been prepared by the CCAs and collated by CBDT. The list has been placed on the official site on 23.05.2017 and representations if any are being solicited from stakeholders.

The Official Side further responded that all the representations of ITGOA as well as from individual members can be made to Pr. CCIT with copy to Board.

After this the Board will consider all such action/comments of the PCCIT and will take appropriate decision before finalising the seniority list.

As per request of Staff Side the Official Side informed that regarding fixation of seniority of Inspectors for 2009-10 & 2010-11, the issue will be finalised within a short period of time.

**Action : DGIT(HRD)/Ad.VI**

**Item No. 3: Finalization of pending Recruitment Rules of Group B & C as per the discussions with JCA**

The Official Side informed that the DoPT has raised objections as regard RRs of ITI/Executive Assistant. Further, those objections are being examined in consultation with stakeholders and replies on objections will be sent shortly. The Chairman assured to take up the matter again with DoP&T. In this regard a comprehensive note will be submitted to Revenue Secretary on the RRs for taking-up with Secretary DoP&T.

**Action: DGIT(HRD)**

**Item No. 4 Procurement of Laptop for Gr. A & B officers, including the entire AO/PS/Inspector cadres.**

a) Laptops to Newly promoted ITOs, AOs/PSs and replacement of old Laptops:

It was informed that approval has already been obtained to provide Laptops to all the officers of the rank of ITOs and above. Presently, the file is pending with the Department of Expenditure for concurrence and is being pursued regularly with DoE and this was explained to the JCA in detail. For the provision of providing laptop to the AOs/PS a separate file is being moved to solicit approval. This matter was also explained to the JCA in detail.

**Action: DIT(Infra)**

b) Laptops to Inspectors:

The Official Side informed that the matter is pending with the Department of Expenditure for approval. This matter was also explained in detail to the JCA.

The Chairman desired that the Official Side while preparing proposal should emphasize on use of digital technology by CBDT in the implementation of e-assessment procedure.

**Action: DIT(Infra)**

c) The tariff and services of Project Tarang

The Staff Side requested for review of the tariff and services of project Tarang and the same may be brought at par with prevailing rates. The Official Side informed that the department is having regular meetings with MTNL and BSNL on the various pending issues for an early solution.

**Action: DIT(Infra)**

**Item No.5 Stoppage of excessive and repetitive Reports.**

- a. Submission of excessive reports: The Official Side informed that since ITBA is being introduced hence there will be no need of calling for any excessive reports.

**Action: DIT(System)**

- b. RSA Token along with User Id, Passwords may be provided to all employees:

The Official Side informed that in the newly introduced ITBA (Income Tax Business Application), RSA tokens will be issued to all Staff Members who are working in the assessment section. The Official Side further informed that the DG(System), New Delhi has already procured 17000 RSA token which will be distributed shortly.

**Action: DIT(System)**



c. Training in ITBA:

The Official Side informed that 2(two) days training will be given to 20000 officials from June 2017.

**Action: DIT(System)**

d. Accessing IRS officers online:

The Official Side informed that the issue of enhancing the capacity of website will be discussed with vendor.

**Action: Pr. DGIT(System)**

**Item No. 6 Restoration of Zonal/Regional Recruitment in the cadre of Gr.-C to tide over the huge vacancies.**

The Official Side informed that the matter has been referred to DOPT for consideration.

**Action: DGIT(HRD)**

**Item No.7 Staff-car Drivers to be merged with the main-stream cadres, with relaxation or to restructure the cadres to reduce huge stagnation.**

The Official Side informed that a proposal was sent to the DOPT and DOE earlier which was rejected. The Chairman assured to take-up this issue again.

**Action: DGIT(HRD)**

**Item No. 8 Implementation of the CAT verdict relating to revision of the Pay-scale of ITO and ITI (as per 5<sup>th</sup> CPC Report) w.e.f. 01-01-1996 and refixation of pay of Inspectors to 7450/- from 01-01-2006 as per the Judgment of CAT, Pr. Bench.**

The Staff Side submitted for early disposal of the revision of the Pay-scale of ITO & ITI in the Mumbai High Court and raised the issue of non-appearance by ASG. The Chairman has assured to look into the matter.

As regard re-fixation of pay of ITI to Rs.7450/- from 01.01.2006 as per the judgement of CAT, Principal Bench, New Delhi, the Official Side informed that the file is with DoPT/DoE which would be followed up.

**Action: DGIT(HRD)**

**Item No. 9: Any other matter of urgency with the permission of the Chair.**

- (i) On the issue raised by JCA that QRM and PGRC meetings are not being held regularly, it was agreed to have redressal meetings regularly with representatives of JCA at regional levels also.

Chairman observed and appreciated that efforts of Member(P&V) who has been meeting the representatives of the JCA from time to time and some-times without prior appointment also to sort out the issues raised by them.

**Action: Member(P&V)/JS(Admn)**

- (ii) The Staff Side raised the issue about proper work allocation involving Gazetted Officer (ITO/AO/PS/OS etc.) amongst the CBDT office, specially within the JS(Admn). The Chairman has directed the JS(Admn) to look into it and finalise the work allocation.

**Action: JS(Admn)**

- (iii) Rectification Order of AGT, 2017:- The Staff Side informed that though this year in the cadre of DCIT/ACIT most of the representations were considered but in the case of Mumbai the residency period was arbitrarily increased from 2 years to 3 years. The Staff Side further stated that the same needs to be reconsidered along with the representations submitted online. The Staff Side further requested to cancel the transfer order in respect of all the regional office bearers of the ITGOA. The Official Side assured to examine the same.

**Action: Ad.VI/DBC**

- (iv) As regard Inter Charge Transfer Policy in the cadre of ITO it was informed that guidelines in this respect will be finalized soon.

**Action: Ad.VI/DGIT(HRD)**